



NASIS

VIRTUAL TRAINING

PRESENTING THE NEW LOOK!

April 28 - May 2, 2025

**All training sessions will be presented in the NASIS New Look.
The system will permanently switch to the New Look in July 2025.**

Each training topic will be offered two times a day. The training will be presented by BIE NASIS Specialists. These sessions are for NASIS System Administrators, Registrars, Attendance Clerks, Counselors, Principals, BIE State staff, and BIE ERC staff.

Date	Topic	Time	Learning Objective	Meeting Link
April 28, 2025	Basic Navigation of the New Look	9:00-10:00 a.m. MT and 2:00-3:00 p.m. MT	Users will learn the basic navigation of the “New Look” including features, screens, tabs, and tool locations.	NASIS Landing Page
April 29, 2025	End of School Year Process Using the New Look	9:00-10:30 a.m. MT and 2:00-3:30 p.m. MT	Users will be able to navigate through the end of school year tasks and processes, including updating student and school information, calendar, tool rights, and system preferences.	NASIS Landing Page
April 30, 2025	Start of New School Year Process Using the New Look	9:00-10:30 a.m. MT and 2:00-3:30 p.m. MT	Users will be able to navigate through the start of the school year tasks and processes, including updating student and school information, calendars, tool rights, and district assignments.	NASIS Landing Page
May 1, 2025	Requests and Student Rosters Using the New Look	9:00-10:30 a.m. MT and 2:00-3:30 p.m. MT	Users will be able to update student schedules and create student rosters for courses.	NASIS Landing Page
May 2, 2025	Creating and Updating Courses Using the New Look	9:00-10:00 a.m. MT and 2:00-3:00 p.m. MT	Users will learn to create, clean, and update courses, such as alignment of course names.	NASIS Landing Page