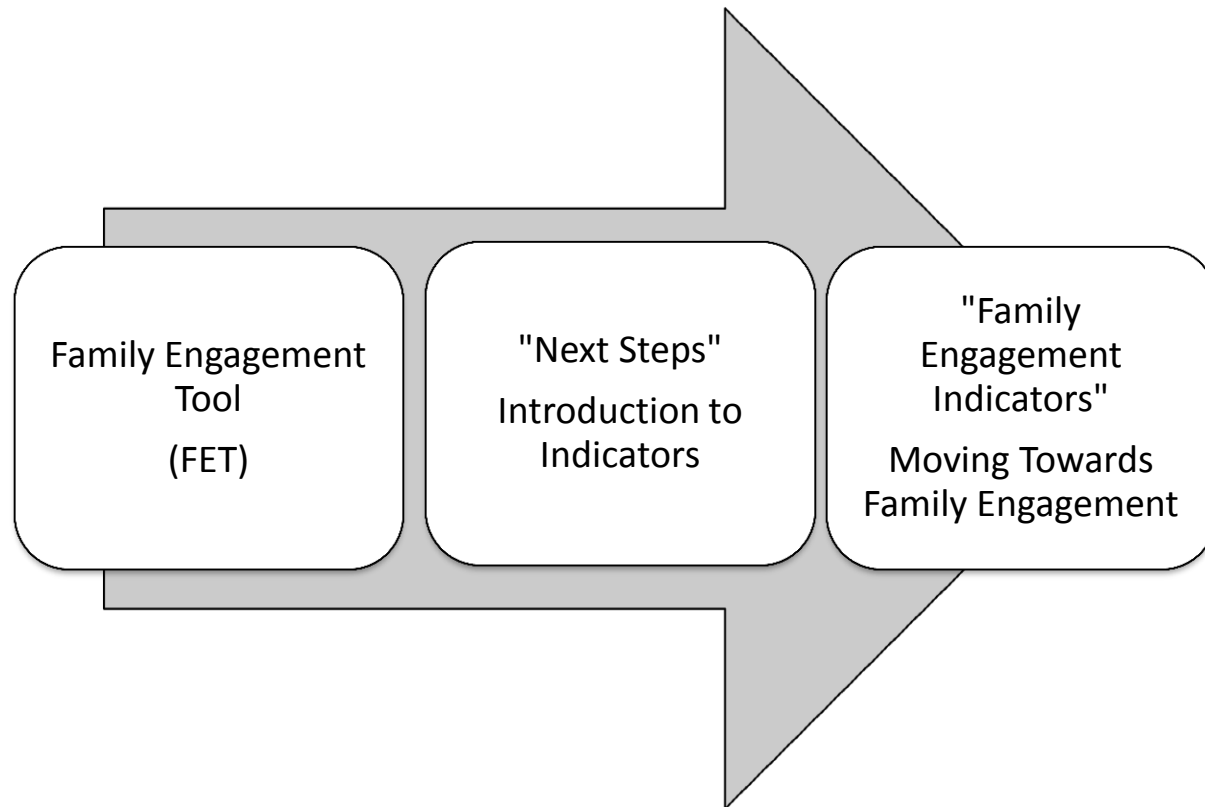


FAMILY ENGAGEMENT TIMELINE

Staying on task and planning for your school's Parent Involvement activities should include a timeline to plan and ensure that you are meeting the requirements of Section 1118 of No Child Left Behind (NCLB). Below is a Timeline that you can adopt and modify for your Family & Community Engagement planning.

BIE Funded Schools Receiving Title I Part A Funds-PARENTAL INVOLVEMENT	
July 1	Deadline---Title I Schoolwide Plan, Consolidated Schoolwide Budget, AYP-SMART Goals
Monthly (August-May)	School provides monthly activities/training for Parents/Families
Fall	<ul style="list-style-type: none"> -School Initiates the Family Engagement Tool -School Initiates the Family Engagement Indicators
August-September	<ul style="list-style-type: none"> -SEA provide state assessment and accountability information to parents and stakeholders -Schools provide copy of parental involvement policy and School-Parent Compact to all parents. -Principals attest that the school is in compliance with staff qualification requirements under Section 1119.
August-October	LEA prints individual student assessment results from online data system and disseminates individual student state assessment results to parents in a timely manner.
Spring	<ul style="list-style-type: none"> -Revise Parental Policies and School-Parent Compacts -School Initiates the "Next Steps" Training -School Continues Family Engagement Indicators
April	Evaluate the effectiveness of Title I program, consults with parents regarding the design of the Title I program for the upcoming school year as it will be reflected in the Consolidated Application
May	<ul style="list-style-type: none"> -School conducts Annual Review Meeting -Schools share results of the Annual Review Meeting in the Fall.

FAMILY ENGAGEMENT TRAINING



FAMILY ENGAGEMENT TOOL

The BIE in collaboration with the Center on Innovation and Improvement has introduced the Family Engagement Tool (FET) which is formally known as the Parent Involvement Analysis Tool to NATIVE Star to assist schools in addressing the Parent Involvement requirements of Title I Section 1118 of the Elementary & Secondary Education Act(ESEA). This tool will assist schools in building their Parent Involvement component through a structured measurable process that incorporates student learning, and uses rubrics designed to enhance Parent Involvement policies and compacts. FET is a 5 step process which includes:

STEP 1: Complete School Information Form

STEP 2: Gather Key Documents

STEP 3: Complete Policy Analysis

STEP 4: Complete School Community Survey

STEP 5: Complete Needs Assessment

“NEXT STEPS” TRAINING SERIES

The BIE has introduced the “Next Steps” Training Series which provides an introduction to the School Community Indicators in NATIVE Star. This training is typically provided over a 3 month period by WebEx where schools align their FET outcomes with the School Community Indicators found in Native Star. The Family Engagement Team will plan and assess these indicators. This Training is conducted over a 3-month period and it is the “Next Step” after the school completes the Family Engagement Tool.

FAMILY ENGAGEMENT INDICATORS: MOVING TOWARDS FAMILY ENGAGEMENT

The Family Engagement Indicator Trainings will be targeted for schools who participated in the “Next Steps” training, and are ready to assess, plan and monitor Family Engagement Indicators for their school in the Fall 2012. The Family Engagement Indicators are aligned to the building blocks found in the Family Engagement Tool which includes: Shared Leadership, Goals and Roles, Communication, Education, and Connection.

These tools will be available to schools for the academic 2012-2013 school year. Registration and training is required, if you are interested please contact:

Valerie Todacheene, Education Program Specialist, Division of Performance & Accountability, Bureau of Indian Education, 505-563-5269.

FAMILY ENGAGEMENT TRAINING

August	Contact your Line Office to inquire about the Family Engagement Trainings Inform Parents/Community to participate in the Family Engagement Team at your school to participate in FET/"Next Steps"/Family Engagement Indicators
September, October, November	Trainings provided in FET, Family Engagement Indicator. Trainings should be scheduled according to trainings and training facilitator
November/December	-Schools should complete the FET and submit a final report
Spring	Training provided in the "Next Steps" for schools that completed FET.