

MCKINNEY-VENTO HOMELESS EDUCATION ASSISTANCE ACT: GRANT APPLICATION



Division of Performance and Accountability

Presenters:

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A wooden ladder is shown leaning against a blue sky with white clouds. The ladder is made of light-colored wood and extends from the bottom left towards the top right of the frame.

Overview

The McKinney-Vento Act guarantees a free, appropriate public education for all homeless children and youth by removing barriers to their enrollment and attendance in school and supporting their educational success. The purpose of McKinney-Vento subgrant is to facilitate the enrollment, attendance, and success in school of homeless children and youth.



McKinney Vento Act Goals

- Provide immediate enrollment of homeless children who are not already enrolled. This includes reviewing and revising any laws, regulations, practices, or policies that may act as barriers to the enrollment, attendance, or success of homeless children and youth
- Provide school stability for students experiencing homelessness by allowing them to remain in their school of origin when this is in the child's or youth's best interest and providing transportation to and from the student's school of origin at the parent's/guardian's or unaccompanied youth's request
- Ensure that homeless students are provided services in such a way that they are not isolated or stigmatized
- Promote school success and completion for homeless students
- Support collaboration between school districts and community agencies serving homeless students



Definition of Homeless?

An individual who lacks a **fixed, regular, and adequate** nighttime residence, including children and youth who are:

- Sharing housing due to loss of housing or economic hardship.
- Living in motels, hotels, trailer parks, or camping grounds due to lack of alternative adequate housing.
- Living in emergency or transitional housing.
- Abandoned in hospitals.
- Awaiting foster care.
- Living in cars, parks, public spaces, abandoned buildings, substandard housing, and bus or train stations.
- Children and youth who have a primary nighttime residence that is a public or private place not designed for, or ordinarily used as, regular sleeping accommodations.



Application Process

- Now accepting Applications until 1/25/2013
- Applications have been distributed via e-mail to ADDs/ELOs
- Applications also available on the BIE website (www.bie.edu)
- Awards will be made 02/08/2013 upon submission of an approvable application
- Award is 3-years and is contingent upon funding & availability of funds and meeting application requirements.

Criteria for Award



CATEGORY	POINTS
Part I - School Information (Required)	0
<p>Part II - Project Narrative: This section should address the areas A-E listed below in clear concise detail.</p> <p>A. Needs Assessment (15 Pts.)</p> <p>B. Project Activities (15 Pts.)</p> <p>C. Service Learning Component (Optional) (5 Priority Pts.)</p> <p>D. Data Collection (15 Pts.)</p> <p>E. Establishing Partnerships (10 Pts.)</p> <p>F. Effective Establishment, Review & Implementation of Policies & Procedures on Ensuring the Academic Success of Homeless Student(s) (10 Pts.)</p> <p style="text-align: right;">TOTAL POINTS</p>	70
<p>Part III - Budget Narrative/Spreadsheet</p> <p>A. Budget Narrative (15 Pts.)</p> <p>B. Budget Spreadsheet (15 pts.)</p> <p style="text-align: right;">TOTAL POINTS</p>	30
Part IV – Statement of Assurances (Required)	0
TOTAL POSSIBLE POINTS	100



Part I-School Information

- Required
- No Points
- School information
- Name of Authorized Representative (Principal/Superintendent)
- Local Liaison
- Education Line Office Information/Signature (req'd)
- School Board President Signature
- Area and number of students served
- Amount Requested
- Matching Funds (optional)

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Part II-Narrative

Needs Assessment (15 Points)

The needs assessment should include discussion of community and school demographics and statistics related to poverty and homelessness. Also, the applicant should provide percentage information of students who are eligible for free/reduced meals in their schools. Provide information on the number of students who are identified as McKinney-Vento eligible and any trends in recent years related to homeless children and youth. Further, provide the current status of the project, and available resources to assist with homeless children, youth and their families. More important, identify the crucial educational needs of homeless children and youth that this proposal will attempt to address.



Part II-Narrative

- Project Activities (15 Points)

1) The project activities should include discussion connecting the findings from the needs assessment and proposed project activities. Therefore, the activities must be connected to the identified needs of your students. Also, how the proposed activities will expand the school's regular academic program to enhance services provided to homeless students. A concise description of project staffing and management. For allowable activities refer to pages 2-3 of this document.

2) SERVICE LEARNING PROJECT (OPTIONAL) 5 PRIORITY POINTS: The project activities should include discussion connecting the findings from the needs assessment to the proposed service learning project.

Part II-Narrative

- Data Collection (15 Points)

Provide a detailed description the how your project will collect and analyze data to determine if the project goals defined in the grant are being met. Data may be collected through quantitative and qualitative means through interviews, surveys/questionnaires, state assessments, NASIS, and focus groups. In addition, the project will analyze the results of the NWEA MAP assessment which is administered in the Fall, Winter and Spring to all students attending the school. Students that enroll after the beginning of the school year, will be given the NWEA-MAP test within three school days after their enrollment to assess their instructional level and to determine their instructional needs.



Part II-Narrative

- Establishing Partnerships (10 Points)

Provide a description of how the project has coordinated and collaborated with other local, state, federal, and tribal agencies and other providers who serve homeless families and children. The following are some examples of these partners: Head Start, Even Start, Title I, Title IV, Title VII, shelters, Indian Health Service, Family and Social Services, county agencies, community agencies, parents, advocacy groups, housing authorities, and community members. In this narrative you will provide a description on how these partnerships support the McKinney Vento Initiative at your school. If staff resources are provided, provide a percentage of time is allocated or devoted to homeless education.





Part II-Narrative

- Effective Establishment, Review & Implementation of Policies & Procedures on Ensuring the Academic Success of Homeless Student(s) (10 Points)

Provide discussion on policies and procedures that are or will be in place to promote accessibility and academic success of homeless students. Reviewing and establishing policies and procedures for the purposes of promoting the education of McKinney-Vento eligible children and youth and addressing the following: determining eligibility, enrollment, transportation, attendance, guardianship assistance, credit accrual, comparable services, and any other policy or procedure-related.

****For current SY 2011-2012 SUBGRANTEES ONLY – provide discussion on the current program and data effectiveness.**



Description of Services

- Services may include but are not limited to the following:
 - Hiring of a Local Homeless Liaison, mandated duties can be found in the U.S. Department of Education Guidance at the website www.serve.org/nche/m-v.php
 - On-site assistance with enrollment and registration
 - Assistance with school supplies, school uniforms and community resources (emergency basis only)
 - Evening academic tutoring by highly-qualified teachers
 - Information and application assistance to pre-K students
 - Assessment of family needs to advocate for special education services
 - Professional development to school personnel and community at-large
- Funds reserved to provide services to homeless children and unaccompanied youth including providing educational related support services in shelters and other locations where they may live (Section 1113 (c)(3)(A)).



Part III-Budget Narrative/Spreadsheet

Please provide detailed explanation of costs for the line items listed which must be reflected in the amounts entered into the spreadsheet. This description can include how other funds will be utilized by the project. In addition, Attachment 2 contains a list of the allowable activities, as you provide your narrative; please insert the number of the corresponding allowable activity found on Attachment 2 in parentheses for each line item.

- **Budget Narrative (15 Pts.)**
- **Budget Spreadsheet (15 Pts.)**



Part III-Budget Estimate Award Calculation

The 2012-2015 McKinney Vento Homeless Education Assistance Act Grants will be awarded based upon on the count of homeless students. This count should be equal to the number of students the school entered into NASIS. The estimated amount is based on a 3-year average of the total number of homeless students reported by BIE schools in NASIS which was an average of 2175 students.

Year	Homeless Students in NASIS
SY 2009-10	2124
SY 2010-11	2010
SY 2011-12	2391
Total	6525
3-Year Average	2175

The amount per student was calculated by taking the average number of homeless students (2175) and dividing it into the amount competitive to the LEAS (\$481,795) which equals to \$221.51/student.

Part III-Budget Estimate Award Calculation

- Therefore, the amount per student was calculated by taking the average number of homeless students (2175) and dividing it into the amount competitive to the LEAS (\$481,795) which equals to \$221.51/student. As a result, when calculating your estimated amount you would request for the grant use the formula below:



- Grant awards will be determined based on the review of the application and all costs must be necessary, reasonable, allocable and allowable.

Part IV – Statement of Assurances

- Schools must read and sign the Statement of Assurance form and submit with applications
- Schools must comply with all programmatic and fiscal requirements
- Schools will use fiscal control and fund accounting procedures that ensure proper disbursement of and accounting of funds



Program Requirements

- **Requirements for Bureau-funded schools**
 - Schools required to report students on NASIS
 - Copy of their enrollment verification/residency questionnaire asking living arrangement must be included in the school's enrollment packet
 - Service plan for students
 - Required to enroll immediately
- **Documentation of effort** – must submit documentation of the school's efforts to identify homeless children and unaccompanied youth by contacting the local Department of Social Services (DSS) and Office of Children and Family Services (OCFS) Regional Offices to verify that there are no homeless children or unaccompanied youth in the school district. Documentation of the school's efforts to identify homeless children and unaccompanied youth must be maintained on file and available for inspection upon request.

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Fiscal Responsibilities

- Schools must comply with all programmatic and fiscal requirements
- Schools will use fiscal control and fund accounting procedures that ensure proper disbursement of and accounting of funds



Allowable Use of Funds

These funds are competitive and not all schools will receive these funds. Activities should be unique & innovative in addressing the *academic needs* of homeless youth.

- The provision of tutoring, supplemental instruction, and enriched educational services
- The provision of expedited evaluations of the strengths and needs of homeless children and youths.
- Professional development and other activities for educators and pupil services personnel.
- The provision of referral services to homeless children and youths for medical, dental, mental, and other health services.
- The provision of assistance to defray the excess cost of transportation.



Allowable Use of Funds

- The provision of developmentally appropriate early childhood education programs.
- The provision of services and assistance to attract, engage, and retain homeless children and youths, and unaccompanied youths.
- The provision for homeless children and youths of before- and after-school, mentoring, and summer programs.
- If necessary, the payment of fees and other costs associated with tracking, obtaining, and transferring records.
- The provision of education and training to the parents of homeless children and youths about the rights of, and resources available to, such children and youths.
- The development of coordination between schools and agencies providing services to homeless children and youths, as described in section 722(g)(5).



Allowable Use of Funds

- The provision of pupil services (including violence prevention counseling) and referrals for such services.
- Activities to address the particular needs of homeless children and youths that may arise from domestic violence.
- The adaptation of space and purchase of supplies for any non-school facilities.
- The provision of school supplies, including those supplies to be distributed at shelters or temporary housing facilities, or other appropriate locations. (emergency)
- The provision of other extraordinary or emergency assistance needed to enable homeless children and youths to attend school. (emergency)



Homeless Local Liaison Responsibilities

- **Policies and Procedures** - Review local policies and procedures
- **Enrollment and Access to Educational Services** - Ensure that homeless families, children, and youth receive educational services for which they are eligible
- **Outreach** - Ensure that the parent or guardian of a homeless child or youth, and any unaccompanied youth, is fully informed of all transportation services, including to the school of origin, and that assistance to accessing transportation services is provided
- **Unaccompanied Youth** - Assist unaccompanied youth in placement/enrollment decisions, including considering the youth's wishes in those decisions, and providing notice of the youth's right to appeal such decisions under the enrollment disputes provisions.
- **Suggested Activities** - Provide professional development for school district staff to build awareness of the educational needs of homeless students, legal responsibilities of the school, and local policies and procedures.



Accountability & Reporting

Each grantee must submit the following documents two times during the program year to evaluate the project:

- **Annual Evaluation Form**
(Attached in application)
- **A written narrative** evaluating local program in how the needs of the homeless children and youth in the school have been met.

Reports must be submitted to the McKinney-Vento State Coordinator twice during the program year.

Grant Requirements

- The project application must include the Statement of Assurances signed by an authorized school representative who is responsible for meeting all statutory and regulatory requirements for managing the grant. This representative is typically the ranking school administrator or designee.
- All grant recipients must utilize Native Star in providing information on how the McKinney Vento project is implemented and reflected in the school's Title IA Schoolwide program and is included in the school's Consolidated Schoolwide Budget.

Grant Requirements

- All grant recipients must utilize the NWEA Measures of Academic Progress (MAP) for all students and grade levels served by testing a minimum of three times each year, at the Fall, Winter, Spring benchmarks, in their schools; this includes students identified as meeting the McKinney-Vento definition of homeless. The school agrees to share their data with the Bureau of Indian Education as a means of documenting progress of the students served in the McKinney-Vento Homeless Education program.



Grant Requirements

- Documentation of meetings between school coordinators and local service providers who will collaborate in the implementation of grant activities must be included. The purpose of the meeting should be to discuss the focus of grant activities, and ensure commitment by all participants to the program outlined in the grant proposal. Documentation may be minutes of the meeting with a listing of attendees and their affiliations.
- A representative for each grant recipient will be required to submit an annual report to the DPA during the project period in order to be considered for the following year's funding.



Grant Requirements

- All grant recipients must maintain fiscal and program records for each funding year.
- All project funds must be spent according to the approved project proposal in order to be considered for the following year's funding.
- It is expected that projects will run through the current school year. All grant funds must be obligated no later than **September 30, 2015** and expended by **December 30, 2015**. It is expected that grant recipients will follow reimbursement procedures and respond to all grant requirements in a timely manner.

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Grant Requirements

- Each grantee **must** submit the following two times during the program year to evaluate the project:
- -Bi-Annual Evaluation Template (See Attachment 1) which provides a status report of their project to the McKinney-Vento State Coordinator twice during the program year.

Native Star File Cabinet



Test - Manyfarms High School
BIE-Native Star

2. Instructions on Filing Cabinet



1. NS Filing Cabinet

Guest Login - Password / **guestMT1150 - guestMT1150**
The Guest Login can be shared with the Leadership Team and others.
It allows read-only access to key documents.

- Home
- Forms to Complete
- Required Reports
- Docs & Links**

Messages	My Online Tool(s)	Description	
	NATIVE Star - SIP - School Indicators	The Native Star school improvement planning process for the School Improvement Team	Review Progress
	Family Engagement Indicators	After completing the Family Engagement Tool, use the Family Engagement Indicators to create a comprehensive plan for your work with parents.	Review Progress

Native Star File Cabinet

- Homeless Education Policy
- Homeless Education Liaison
- Homeless Education Dispute Procedure
- Residency Questionnaire





Additional Resources

- **The National Center for Homeless Education (NCHE)**
www.serve.org/nche
- **U.S. Department of Education, Education for Homeless Children Youth Program**
www.ed.gov/programs/homeless/index.html
- **The National Association for the Education of Homeless Children and Youth (NAEH CY)** *www.naehcy.org*
- **The National Law Center on Homelessness and Poverty (NLCHP)** *www.nlchp.org*
- **National Service-Learning Clearing House**
<http://www.servicelearning.org/>



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Questions

