CHIEF ACADEMIC OFFICE MONTHLY TECHNICAL ASSISTANCE TRAININGS & WEBINARS--SY 2024-2025

Purpose: The BIE's Chief Academic Office (CAO) is dedicated to improving student outcomes for all students. The CAO unit will be hosting monthly technical assistance webinars to ADDs, EPAs, ERC Staff and School Administrators/Staff to provide updated information regarding school improvement, student assessments, student information system, 504 and English Learner program implementation, and general academic program updates. All TA webinar invitations provide the purpose of the webinars and targeted audiences to increase communication and collaboration. The SY 2024-2025 schedule is below:

October 2024

Date	Time (CDT)	CAO ELL Program Manager Training/ WIDA LIVE Webinar	To Join (links)	Presenter	Target Audience	Purpose of Webinar
1-Oct	1 PM Central Time	ACCESS Software Updates and Tech Readiness Checklist	Click to join	WIDA	TCs	This webinar provides an overview of the COS layout and updates to DRC INSIGHT. It also provides a walk-through of system requirements and the Technology Readiness Checklist. Rescheduled Oct 16 both am and pm.
2-Oct	10 AM Central Time	WIDA ACCESS SY 24-25 Training & Preparation	Click to join	Dr. Speaks	Site Admin and TCs	Weekly updates and open sharing for problem solving
2-Oct	2 PM Central Time	WIDA ACCESS SY 24-25 Training & Preparation	Click to join	Dr. Speaks	Site Admin and TCs	Weekly updates and open sharing for problem solving
8-Oct	1 PM Central Time	Technology Installations: Part 1	Click to join	WIDA	Admin & Tech Coordinators	This webinar provides instruction on how to configure a Central Office Services Configuration and installation of Central Office Service Devices if needed.
9-Oct	10 AM Central Time	WIDA ACCESS SY 24-25 Training & Preparation /Receive ALT ACCESS Reports	Click to join	Dr. Speaks	TCs & TAs	Training & Prep shares current updates to monitor calendar progress and share Making Language Visible in the Classroom: Key Language Uses
9-Oct	2 PM Central Time	WIDA ACCESS SY 24-25 Training & Preparation /Receive ALT ACCESS Reports	Click to join	Dr. Speaks	TCs & TAs	Making Language Visible in the Classroom: Explore the Key Language Uses
10-Oct	1 PM Central Time	Technology Installations: Part 2	Click to join	WIDA	TCs & TAs	This webinar provides instruction on how to install DRC INSIGHT and registration on varying student devices (Windows, Macs, Chromebooks, iPads).
16-Oct	10 AM Central Time	WIDA Annual Conference for Virtual Participants/Updates Monday Message		Dr. Speaks & Partner	TCs & TAs	Substitute Presentor TBA
16-Oct	2 PM Central Time	WIDA Annual Conference for Virtual Participants/Updates from Monday		Dr. Speaks & Partner		
23-Oct	10 AM Central Time	WIDA ACCESS SY 24-25 Training & Preparation/Test Materials Ordering	Click to join	Dr. Speaks	TCs & TAs	Current Monday Mail new for any news updates and current status for Q&A
23-Oct	2 PM Central Time	WIDA ACCESS SY 24-25 Training & Preparation /Test Materials Ordering	Click to join	Dr. Speaks	TCs & TAs	Current Monday Mail new for any news updates and current status for Q&A
30-Oct	10 AM Central Time	WIDA ACCESS SY 24-25 Training & Preparation/Test Materials Ordering	Click to join	Dr. Speaks	TCs & TAs	Site status for site student validation within NASIS
30-Oct	2 PM Central Time	WIDA ACCESS SY 24-25 Training & Preparation /Test Materials Ordering	Click to join	Dr. Speaks	TCs & TAs	Site status for site student validation within NASIS

November 2024

Date	Time (CDT)	CAO ELL Program Manager Training/ WIDA LIVE Webinar	To Join (links)	Presenter	Target Audience	Purpose of Webinar
5-Nov	1 PM Central Time	ACCESS Technology Support and Online Preparedness	Click to join	WIDA	Technology Coordinator	This webinar provides technology coordinators information to communicate with test coordinators and administrators. Topics include establishing a local communication plan to identify issues and troubleshooting if problems arise as well as reviewing when to support test administrators at their testing sites by training them to respond to technical issues and when and how to report them.
6-Nov	10 AM Central Time	WIDA Count Down to WIDA ACCESS Last week to Order Test Materials		Dr. Speaks	TCs & TAs	Site status for administration of WIDA ACCESS to assure checklist is nearing completion for 'Before Testing"
6-Nov	2 PM Central Time	WIDA Count Down to WIDA ACCESS Last week to Order Test Materials		Dr. Speaks	TCs & TAs	
12-Nov	1 PM Central Time	Kindergarten ACCESS for New Test Administrators	Click to join	Kindergarten Teachers	This webinar provides an overview of Kindergarten ACCESS including scheduling, basics of administration, and review of training resources. This is
13-Nov	10 AM Central Time	WIDA Count Down to WIDA ACCESS Last week to Order Test Materials		Dr. Speaks	TCs & TAs	Keeping pulse points for status of preparation and technology assurance
13-Nov	2 PM Central Time	WIDA Count Down to WIDA ACCESS Last week to Order Test Materials		Dr. Speaks	TCs & TAs	
14-Nov	1 PM Central Time	Managing Student Information for ACCESS Testing	Click to join		NASIS/Registrars	This webinar provides an overview about student demographic information and accommodations for online administration.
19-Nov	1 PM Central Time	WIDA Alternate ACCESS for New Test Administrators	Click to join	WIDA	Teachers of students with exceptionalities	This webinar provides an overview of WIDA Alternate ACCESS including scheduling, basics of administration, and review of training resources. This is not a replacement for the training course, which is required to administer the assessment.
20-Nov	10 AM Central Time			Dr. Speaks	TCs & TAs	Student verification within NASIS
20-Nov	2 PM Central Time			Dr. Speaks	TCs & TAs	Student vertification within NASIS

December 2024

Date	Time (MDT)	CAO ELL Program Manager Training/ WIDA LIVE Webinar	To Join (links)	Presenter	Target Audience	Purpose of Webinar
3-Dec	1 PM Central Time	Managing ACCESS Registrations in WIDA AMS	Click to join	WIDA	TCs & TAs	This webinar covers creating test sessions, printing test tickets, and managing test sessions.
4-Dec	10 AM Central Time	NASIS STUDENT UPDATED/Aligned with WIDA DRC		Nasis Specialist	NASIS/Registrars	Accuracy of student identification
4-Dec	2 PM Central Time	NASIS STUDENT UPDATED/Aligned with WIDA DRC		Nasis Specialist	NASIS/Registrars	Accuracy of student identification
5-Dec	1 PM Central Time	Managing Test Materials in WIDA AMS	Click to join	WIDA	TCs & TAs	This webinar covers information on paper inventory, additional materials, and secure material protocol.
10-Dec	1 PM Central Time	ACCESS Test Security and Test Monitoring	Click to join	WIDA	TCs & TAs	This webinar provides an overview of different elements of test security including the Secure Material Tracking Report for paper materials and the Test Monitoring Application within WIDA AMS to monitor student test progress through the ACCESS and Screener tests.
12-Dec	1 PM Central Time	ACCESS Technology Troubleshooting	Click to join	WIDA	Tech Coordinator	This webinar provides an overview of the various error messages and common troubleshooting solutions.
18-Dec	10 AM Central Time	Review of Technology Required for Accuracy/Laptops Performance/Systems		Dr. Speaks	Tech Coordinator	Overview for reassurance
18-Dec	2 PM Central Time	Review of Technology Required for Accuracy/Laptops Performance/Systems		Dr. Speaks	Tech Coordinator	Overview for reassurance

January 2025

Date	Time (MT)	CAO ELL Program Manager Training/ WIDA LIVE Webinar	To Join (links)	Presenter	Target Audience	Purpose of Webinar
13-JAN - FEB 13	SITE Schedule	WIDA ACCESS 24-25 Administration Window Begins	NA	NA		No Webinar During Testing Window for WIDA ACCESS
21-Jan	1 PM Central Time	Returning ACCESS Test Materials	Click to join	WIDA	Test Coordinator	This webinar provides an overview of the material return process.
23-Jan	1 PM Central Time	Monitoring Completion for Test Coordinators	Click to join	WIDA	Test Coordinator	This webinar provides information about student status reports, daily cumulative student status report, and online testing statistics.