



United States Department of the Interior
BUREAU OF INDIAN EDUCATION
Tuba City Boarding School
P.O. Box 187
Tuba City, Arizona 86045



VACANCY ANNOUNCEMENT

POSITION TITLE & GRADE: SPEECH PATHOLOGIST, CY-0665-05

POSITION INFORMATION: School Year Contract (Full-Time Seasonal)

SALARY RANGE: \$29.82 to \$38.77 PH
(BIE Education Pay Schedule based on education & experience)

LOCATION: Department of the Interior, Bureau of Indian Education (BIE), Arizona Navajo North ELO,
Tuba City Boarding School, Tuba City, Arizona

ANNOUNCEMENT NUMBER: D33N19-2019-025

ISSUING DATE: 06/24/2019

CLOSING DATE: 09/30/2019

The Bureau of Indian Education's mission is to provide quality education opportunities from early childhood through life in accordance with the tribes' needs for cultural and economic well-being and in keeping with the wide diversity of Indian tribes and Alaska Native villages as distinct cultural and governmental entities.

JOIN US AS WE INSPIRE THE NEXT GENERATION!

STATEMENT OF DUTIES: The speech pathologist will work in a school setting which provides special education services to handicapped students as mandated by Federal Law. He/she will provide experience in investigating and studying the underlying causes, participating factors, symptomatic behavior, and the emotional and practical effect upon persons of a particular impaired speech pattern or communicative disorder. Implementation of these services will involve complete speech and language evaluation and written reports.

INDIAN PREFERENCE POLICY: Preference in filling vacancies is given to qualified Indian candidates in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 472). Verification Form BIA-4432 must be submitted with the application if claiming Indian preference.

EQUAL OPPORTUNITY EMPLOYER: Within the scope of Indian preference, all candidates will receive consideration without regard to race, color, sex, religion, sexual orientation, national origin or other non-merit factors.

REASONABLE ACCOMMODATION LANGUAGE: This agency provides reasonable accommodation to applicants with disabilities. If you need reasonable accommodation for any part of the application and hiring process, please notify this agency. The decision in granting reasonable accommodation will be on a case-by-case basis.

SUMMARY OF QUALIFICATIONS REQUIRED:

Refer to BIE Education Position Categories and Qualifications Handbook for additional qualification requirements and substitutions for education. Applicants *must meet* the qualification requirements contained in the BIE Education Position Category.

BASIC EDUCATION AND EXPERIENCE REQUIREMENTS:

A Master's Degree in Speech Pathology, ASHA certification or equivalent, and 2 years experience as a Speech Pathologist.

A two year graduate program which includes a minimum of 18 semester hours in the field of Speech Pathology with approved clinical practice is qualifying. State certification as Speech Therapist, Speech Pathologist or Language Therapist will be acceptable if basic qualifications are met.

BASIS OF RATING:

Once the announcement has closed, all applicants for this position will be rated and ranked based upon the extent and quality of their experience, training and/or education as reflected on their application. The judgment of qualifications will be based on the material submitted; therefore, it is to the applicant's advantage to give complete and thorough information in a neat and orderly fashion.

SPECIAL REFERENCE:

- Must be a U.S. citizen to qualify for this position.
- Subject to probationary period equivalent to two (2) academic semesters, which may be extended.
- Government housing may be available.
- Relocation expenses will not be paid.
- Applicant is subject to a favorable background investigation. This is a Non-critical, Moderate Risk Position subject to a favorable adjudicated background investigation.
- The incumbent is required to drive a motor vehicle to conduct business at field locations. A valid State drivers' license is required. All applicants MUST submit a current GSA Form 3607, Motor Vehicle Operator's License and Driving Record, in order to receive consideration. Incumbent must possess a valid State Driver's License.
- All male applicants born after December 31, 1959 will be required to complete the certification document to confirm their selective service status.

NOTE: Persons submitting incomplete applications will be given credit only for the information they provide. It is the applicant's responsibility to submit all required documentation in support of their application in order to receive full credit for their Indian Preference, education, training and/or experience. **ADDITIONAL INFORMATION WILL NOT BE SOLICITED BY THIS OFFICE.**

Applications become part of the official record and will not be duplicated or returned. This office will accept telefaxed applications. Applicant's qualifications will be evaluated solely on the information submitted by them in their applications. Applications mailed using Government postage and/or envelopes are in violation of OPM and Poster Regulations and will not be considered. Emailed applications/resumes will NOT be accepted.

HOW TO APPLY: Applicants must file a resume. The resume must include Vacancy Announcement No., Job Title, Duties and Accomplishments, Employer's name and address, supervisors name and phone number, starting and ending dates (month and year) of employment, hours per week and salary, to ensure optimum consideration. The following forms listed with an * must be submitted in order to be considered for the position.

1. * Resume must contain complete names and telephone numbers of Employer references (must be within the past 5 years) and three (3) personal references. For personal references list people who are not related to you and who know you well on a personal basis and know your qualifications and fitness for the kind of job for which you are applying.
2. * College transcripts is required for verification/documentation and for pay purposes (If selected, applicant must provide Official College Transcripts, if applicable).
4. * Copy of valid Speech Pathologist License.
5. Applicant Screening Questionnaire, Indian Child Protection Requirements form (attached), must contain original signature and date. This position is covered by P.L. 101-647, Indian Children Protection Requirements. Persons convicted of crimes enumerated in the law are not eligible for the position. Optional during the application process; however, selectees will be required to submit as part of the pre-appointment process.
6. GSA Form 3607 Motor Vehicle Operator's License and Driving Record (available at <https://www.gsa.gov/portal/forms/download/117026>). Optional during the application process; however, selectees will be required to submit as part of the pre-appointment process.
7. Copy of most recent SF-50, Notification of Personnel Action, current or former Federal employee.
8. Form BIA 4432, Verification of Indian Preference for Employment, **is required if claiming Indian Preference**. The form must be completed by the appropriate official with the federally-recognized tribe where the applicant is enrolled as a member. No other form will be accepted.

Applications become part of the official record and will not be duplicated or returned. This office will accept telefaxed applications. Applicant's qualifications will be evaluated solely on the information submitted by them in their applications. Applications mailed using Government postage and/or envelopes are in violation of OPM and Poster Regulations and will not be considered. Emailed applications/resumes will NOT be accepted.

Fax Applications to: (928) 283-2362 or mail your application to:

Mailing Address

Tuba City Boarding School
PO Box 187
Tuba City, AZ 86045

Physical Address (for FedEx., etc.)

Tuba City Boarding School
306 Main Street
Tuba City, AZ 86045

For additional information or for VERIFICATION of receipt of your application/resume contact Iva Dallas at (928) 283-2330 ext. 1151.

**Applicant Screening Questionnaire
Indian Children Protection Requirements**

Name: _____ Social Security Number: _____
(Please print)

Job Title: Speech Pathologist Announcement No: D33N19-2019-025

Notification Requirements

Section 231 of the Crime Control Act of 1990, Public Law 101-647 (codified in 42 United States Code § 13041), requires that employment applications for Federal child care positions have applicants sign a receipt of notice that a criminal record check will be conducted as a condition of employment. Further, it is required to ask the following:

Have you ever been arrested for or charged with a crime involving a child?

Yes [If "yes," provide the date, explanation of the violation, disposition of the arrest(s) or charge(s), place of occurrence, and the name and address of the police department or court involved.]

No

Section 408 of the Miscellaneous Indian Legislation, Public Law 101-630 (codified in 25 United States Code § 3207), requires a criminal history records check as a condition of employment for positions in the Department of Interior that involve regular contact with or control over Indian children. Further, it is required to ask the following:

Have you ever been arrested, found guilty of, or entered a plea of nolo contendere (no contest) or guilty to, any felonious offense, or any of two or more misdemeanor offenses under Federal, State, or tribal law involving crimes of violence; sexual assault, molestation, exploitation, contact or prostitution; crimes against persons; or offenses committed against children?

Yes [If "yes," provide the date, explanation of the violation, disposition of the arrest(s) or charge(s), place of occurrence, and the name and address of the police department or court involved.]

No

I certify that my response to the above questions is made under Federal penalty of perjury, which is punishable by fine or imprisonment, and that I have received notice that a criminal history records check will be conducted and is a condition of employment. I understand my right to obtain a copy of any criminal history report made available to the Bureau of Indian Education and my rights to challenge the accuracy and completeness of any information contained in the report.

Applicant's Signature Date

