



# TO'HAJIILEE COMMUNITY SCHOOL BOARD OF EDUCATION, INC.

(A non-profit government contractor)

## WIDE AREA RECRUITMENT VACANCY ANNOUNCEMENTS (REVISED May 16, 2019)

POSITION TITLE	ANNOUNCEMENT NO.	CLOSING DATE	FLSA STATUS
Librarian	TCSB 1920-001	OUF	Exempt
FACE Parent Educator	TCSB 1920-002	OUF	Non-Exempt
Gifted and Talented Teacher	TCSB 1920-004	OUF	Exempt
School Counselor (Secondary)	TCSB 1920-005	OUF	Exempt
Elementary Navajo Immersion Teacher(s)	TCSB 1920-006	OUF	Exempt
Pre-School Teacher Assistant	TCSB 1920-007	OUF	Non-Exempt
Teacher(s) Secondary • Physical Education Teacher K-12	TCSB 1920-010	Applicant Supply- Open Continuous	Exempt
Teacher(s) Middle School	TCSB 1920-011	Applicant Supply- Open Continuous	Exempt
Teacher(s) Elementary	TCSB 1920-012	Applicant Supply- Open Continuous	Exempt
Substitute Teacher(s) Part-Time/On-call	TCSB 1920-013	Applicant Supply- Open Continuous	Non-Exempt
Teacher(s) Special Education K-12	TCSB 1920-014	Applicant Supply- Open Continuous	Exempt
Transportation Supervisor	TCSB 1920-015	OUF	Non-Exempt

The following must be attached to your application to be considered for an interview.

1. Employment Application (Download from the website)
2. Background Investigation Child Care Questionnaire (Download from the website)
3. Letter of Interest/Current Resume (Preferred, but not required)
4. High School Diploma/GED Certificate (If applicable)
5. Unofficial Academic Transcripts (An official transcript will be required if you are selected; if applicable)
6. Copy of current Degree(s)/Certifications/Teaching License/Coaching License
7. BIA FORM 4432 (If claiming Navajo/Indian preference in employment; download form from website)
8. Current Driver's License/Commercial Driver's License
9. Certified Individual Motor Vehicle Report (10 years) only MVD reports will be accepted
10. Veterans (Form DD-214 required, if claiming Veteran's preference)

*Additional required documents for Transportation and School Driver positions:*

11. CPR/First Aid Certification
12. Defensive Driving (Online at NMPED Certification)

**\*Current Employees may submit a letter of interest to the HR Office.**

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Applicants must successfully pass a criminal background check and character investigation.

For more information please contact Human Resources at

Office: 505-908-2145 x159 OR Fax: 505-908-2152

Visit our website at: [www.tohajiileeschool.com](http://www.tohajiileeschool.com)

~ TCSBE is an Equal Opportunity/Navajo Preference Employer ~