

DPA Special Education Calendar of Activities and Due Dates for SY 2016-17

This calendar is intended to assist the BIE school system in planning activities for SY 2016-17. The calendar lists major reports and timelines of the Division of Performance and Accountability (DPA). Additional reporting activities and due dates may be scheduled or amended as needed. Schools should periodically check the BIE Website at: <http://www.bie.edu/Programs/SpecialEd/index.htm> for calendar updates. Current as of 9/29/16.

DUE DATE	DESCRIPTIVE NAME	TYPE ACTIVITY	TARGET AUDIENCE OR RESPONSIBLE PARTY	PHYSICAL OR VIRTUAL LOCATION	FURTHER EXPLANATION	CONTACT
July 2016						
15	DPA issues 2016 School Special Education Level of Determinations	Written Notification	DPA Special Education		Determinations based on SY 2014-15 data for certain SPP/APR Indicators	Eugene Thompson
August 2016						
17	LSPP 2016-17 Announcement in NATIVE Star Bulletin Board	Announcement	All Schools	NATIVE Star & ND Mile	LSPP Guidance Document for SY 2016-17 can be found under the Docs and Links tab--a good resource	Eugene Thompson
23	Posted: IDEA Part B Unmet Needs Application on BIE website	Website posting	Principal, IDEA Coord, Business Manger	Posted BIE website	Request for additional IDEA Part B funds for unexpected student with disabilities	Connie Albert
25	SPP/APR Indicator 14 data collection discussion with 3 ADD Special Education Directors (Bureau Operated, Tribally Controlled, Navajo Schools)	Virtual Meeting	ADD special education directors, DPA special education staff	Albuquerque, NM and Zoom virtual meeting	Discussion on post-school outcomes data collection for SY 2014-15 leavers/exiters	Eugene Thompson
29	Webinar: IDEA Part B Unmet Needs Application	Informational Webinar	Principal, IDEA Coord, Business Manger	Virtual Webinar	Technical assistance on the Unmet Needs application. Schools considering applying should attend	Connie Albert
31	Due: IDEA Part B CEIS Data Collection	EMAPS Submission	schools utilizing CEIS funding			Donald Griffin
September 2016						
1	Initial LSPP 2016-17 textbox opens	Local School Performance Plan	All Schools	NATIVE Star & ND Mile	Schools develop and implement LSPP improvement activities for 2016-17 and submit in NATIVE Star & ND Mile	Eugene Thompson
6	State Systemic Improvement Plan (SSIP) Phase III Stakeholder Virtual Meeting	Virtual Meeting	SSIP Phase III Stakeholders	Albuquerque, NM and Zoom virtual meeting	Agenda: Conversation on the selection of a high school for intensive technical assistance	Eugene Thompson
12	Due: IDEA Part B Unmet Needs Application (SY 2016-17) to DPA	Application Submission	Eligible schools		Schools who are <u>not</u> participating in CEIS are eligible to apply for IDEA Part B Unmet Needs. Fax IDEA Part B Needs application to DPA Special Education Unit at 505-563-5281	Connie Albert
15-16	BIE Advisory Board for Exceptional Children Meeting	Meeting	Advisory Board	Lawrence, KS	Special Education topics	Jennifer Davis & Sue Bement
20-21	ADD-Tribally Controlled Schools Special Education Training	Training	Seattle area Tribally Controlled Schools	Lummi Nation School	Training Topic: Secondary Transition; presenters: Eugene Thompson & Dawn Rowe	Eugene Thompson
27-29	NASIS Special Education/Title Module Training	On-Site Training	New to NASIS school staff	Tuba City Boarding School	Topics: Special Education & Title requirements	Connie Albert
30	All schools develop initial Local School Performance Plan for SY 2016-17 in Native Star or ND Mile	Initial LSPP	All schools	NATIVE Star & ND Mile	Schools develop and implement LSPP improvement activities and submit in NATIVE Star or ND Mile	Eugene Thompson
October 2016						
3	Webinar: BIE Extended School Year Special Education Guidance Document	Webinar	All Schools and ERCs	https://www.gotomeeting.com/join/911067757	Guidance for all BIE funded schools in the determination of Extended School Year special education services; Presenters: John Struck & Marsha La Follette	Eugene Thompson

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4-6	NASIS Special Education/Title Module Training	On-Site Training	New to NASIS school staff	Albuquerque, NM	Topics: Special Education & Title requirements	TBD
7	Schools submit completed parent surveys for SY 2015-16 to DPA	Parent Surveys 2015-16	All schools		Fax SY 2015-16 parent surveys to Louie Magdalena at (505) 563-5281.	Donald Griffin
11	Webinar: Post-School Outcomes Data Collection Training (SPP/APR Part B Indicator 14)	Webinar	All 60 High Schools	https://zoom.us/j/182632805	An online training for high school special education staff to collect post-school outcomes data for SY 2014-15 student leavers/exiters.	Eugene Thompson
11-14	DPA sends SY 2014-15 NASIS identified "leavers" to high schools for post-school outcomes data collection.	Written Notification to 60 high schools	60 high school programs		High school special education staff will collect post-school outcomes data using Qualtrics.	Eugene Thompson
13	Posted: Indicator 11 for SY 2015-15 (timely initial evaluation) desk audit form on BIE website. Required data for Level of Determination	BIE website	All academic schools	Posted BIE website	Required data collection for Level of Determination Data (SY2015-16)	Zonnie Sombrero & Connie Albert
18-19	NASIS Special Education/Title Module Training	On-Site Training	New to NASIS school staff	Lummi Nation School & Flandreau Indian School	Topics: Special Education & Title requirements	TBD
20	Webinar: Fiscal Accountability Self-Assessment (FASA)	Informational Webinar	All school	Webinar	Technical assistance on completing the FASA document for SY2016-17 located in Native Star. The FASA is a component of the Fiscal risk level.	Connie Albert
21	Webinar: Indicator 11 (timely evaluation). Required data for Level of Determination	Informational Webinar	Principal, IDEA Coord,	Virtual Webinar	Technical assistance on reporting required data collection on the Indicator 11 form and how the data impacts the School's Level of Determination Data (SY2015-16)	Connie Albert & Zonnie Davis
25	Parents and guardians completing the paper-copy version of parent surveys must be returned to the school	Parent Surveys	All schools		Due by end of school day.	Donald Griffin
25-27	NASIS Special Education/Title Module Training	On-Site Training	New to NASIS school staff	Albuquerque, NM	Topics: Special Education & Title requirements	TBD
30	SPP/APR Indicator 14 (Post-School Outcomes) data collection submission due (for leavers 2014-15)	Post-School Outcomes data collection	60 high school programs	Qualtrics	Schools and Teachers will collect the data using Qualtrics collection tool.	Eugene Thompson
30	Posted: Fiscal Accountability Self-Assessment (FASA) form available in Native Star.	Fiscal Submission	All Schools	Posted BIE website	Complete and submit in Native Star	Connie Albert
November 2016						
15	Due: Fiscal Accountability Self-Assessment (FASA) for SY 2016-17 located in NATIVE Star	Fiscal Submission	All Schools	NATIVE Star	Required submission in Native Star - The FASA is a component of the Fiscal risk level and timely submission of reports (Level of Determination indicator).	Connie Albert
30	SPP/APR Indicator 13 desk audit for SY 2015-16 (secondary transition)	Desk audit	All high schools	NASIS Special Education Module	NASIS IEP review for students with disabilities 16 yers and older	Eugene Thompson
December 2016						
1	ISEP Special Education Certification: ADD region offices submit findings of noncompliance identified through their audits that have not been corrected by the schools.	ISEP Special Education reviews	ADD Regions		ADD Region offices submit findings of noncompliance (not corrected by schools) to DPA at: compliance.monitoring@bie.edu .	Donald Griffin

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6	SSIP Phase III virtual meeting	Virtual Meeting	SSIP Stakeholders	Albuquerque, NM and Zoom virtual meeting	Agenda will follow.	Eugene Thompson
30	LSPP progress checkpoint evaluation	Progress Checkpoint Evaluation of Improvement Activities	All schools	NATIVE Star and ND Mile	Schools evaluate improvement activities for applicable SPP/APR indicators	Eugene Thompson
January 2017						
	Correction of Noncompliance Findings for SY 2014-15	Desk Review	All schools		NASIS IEP Review	Donald Griffin
February 2017						
1	BIE-DPA submits FFY 2015 SPP/APR to OSEP	Annual Report	DPA Special Education	GRADS360	Graduation rates, dropout rates, statewide assessment, suspension/expulsion, LRE, parent involvement, timely initial evaluations, secondary transition, post school outcomes, hearing requests to resolution, mediations data	Eugene Thompson
March 2017						
7	Posted: LEA/School Title 1 & IDEA Part B Application for SY 2017-18; which includes the Consolidated Schoolwide Budget. Local Education Agency Assurances (LEA) and Coordinated Early Intervening Services (CEIS)	BIE website	All School	BIE website	Submission of application available for Supplemental funds for SY 2017-18	BIE- DPA
7	SSIP Phase III virtual meeting	Virtual meeting	SSIP Stakeholders	Albuquerque, NM and Zoom virtual meeting	Agenda will follow via zoom	Eugene Thompson
9	Webinar: LEA/School Application for Title 1 and IDEA Part B Supplemental funds for SY2017-18 and Contracting/Related Services	Informational webinar	All schools	Webinar	Technical assistance on completing the combined Supplemental application for Title 1 and IDEA Part B funds.	BIE-DPA
22	BIE Advisory Board for Exceptional Children Meeting	Meeting	Advisory Board	Washington, D.C.	Orientation for new board members.	Jennifer Davis
23-24	BIE Advisory Board for Exceptional Children Meeting	Meeting	Advisory Board	Washington, D.C.	Special Education topics	Jennifer Davis
30	Informational: DPA posts Annual State Part B Application on BIE website for public comment	BIE Website		BIE website	Posting for public comment	Connie
30	Final LSPP progress checkpoint evaluation	Final LSPP	All Schools	NATIVE Star & ND Mile	Evaluate improvement activities for applicable SPP/APR Indicators	Eugene Thompson
April 2017						
May-17						
15	Due: LEA/School Title I and IDEA Part B Application for SY 2017-18; includes the Consolidated Schoolwide Budget, LEA Assurances & CEIS	BIE website	All schools	BIE website	Submission of application for Supplemental funds for SY 2017-18	Connie Albert

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June 2017						
1	DPA issues each school with an academic program their 2017 Level of Determination (based on SY 2015-16 data)	Written Notification	All schools with academic programs		Determination includes: meets requirements, needs assistance, needs intervention, needs substantial interveniton	Eugene Thompson
6	SSIP Phase III virtual meeting	Virtual meeting	SSIP Stakeholders	Albuquerque, NM and Zoom virtual meeting	Agenda will follow via zoom	Eugene Thompson

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