

Category: 1702  
Exc. Qual. Std.: 10  
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## EDUCATION AIDE

### CATEGORICAL PAY LEVEL:

Pay Level: 01

### DESCRIPTION OF WORK:

The Education Aide will perform non-professional work in education activities. Education Aides will perform duties in support of professional education personnel in educational activities. Duties of the position vary with the kinds of programs, specific types of assignments, and the level of responsibility of the position.

### LEVEL OF RESPONSIBILITIES:

The 01 Level Education Aide position will usually assist the classroom teacher with routine classroom tasks. However this title will also be assigned to positions such as Library Aide, Attendance Aide, Administrative Aide, etc.

### BASIC EDUCATION AND EXPERIENCE REQUIREMENTS:

Pay Level: 01  
Education: High School  
Experience 0

High school diploma or equivalent, and ability to read and write the English language.

### PHYSICAL REQUIREMENTS:

Good distant vision in one eye and ability to read without strain printed material the size of typewritten characters are required, glasses permitted. Ability to hear the conversational voice, with or without a hearing aid, is required except that some positions may be suitable for persons who are blind or deaf. In most instances, an amputation of arm, hand, leg or foot will not disqualify an applicant for appointment, although it may be necessary that this condition be compensated by use of satisfactory prosthesis. In addition, applicants must possess emotional and mental stability.