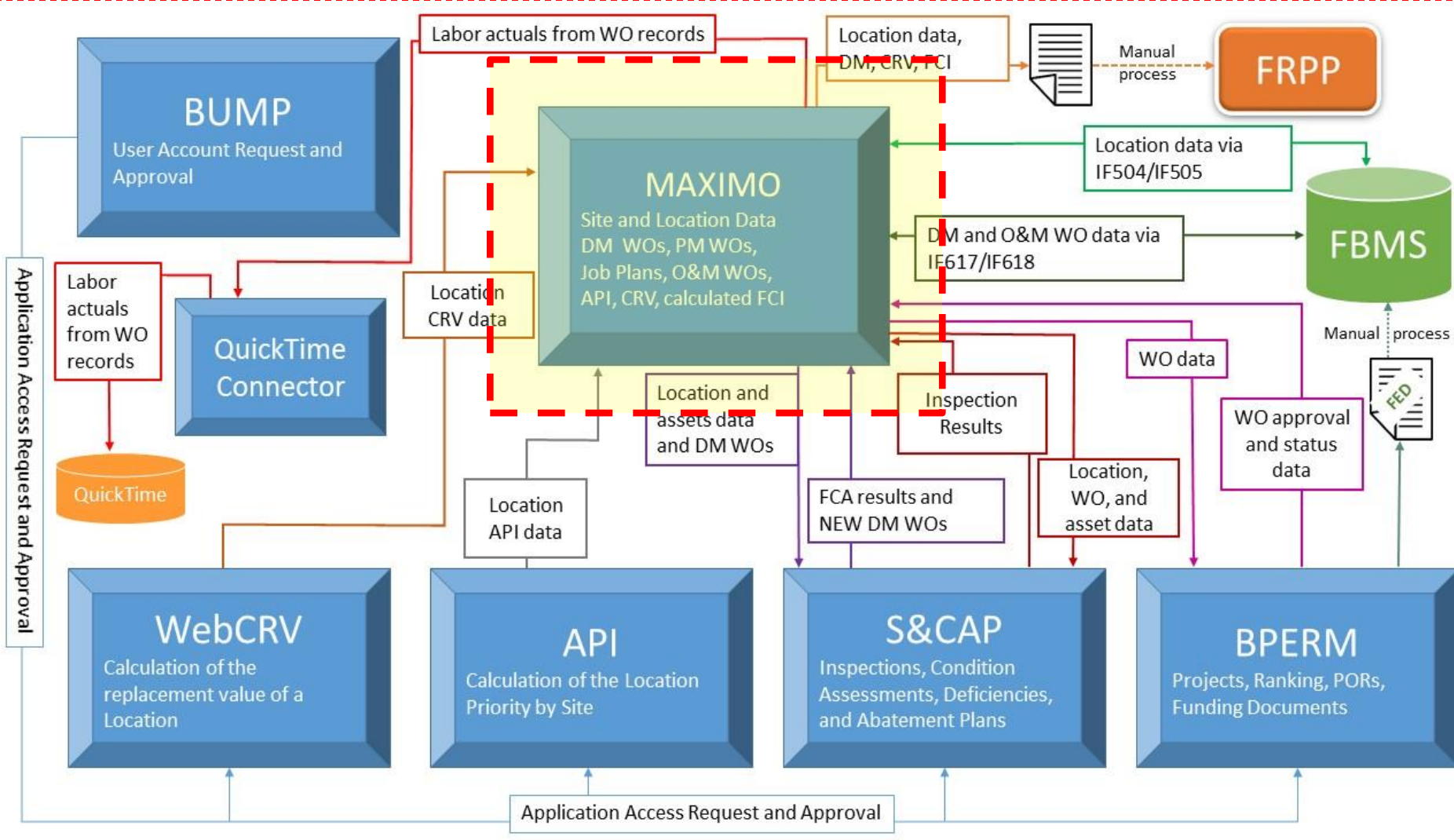


Indian Affairs, Division of Facilities  
Management and Construction

**Indian Affairs-Facility  
Management System (IA-FMS)  
Training  
Locations**

# IA-FMS Overview



# Lesson Objectives

- Describe Location records
- Understand how IA-FMS (Maximo) organizes locations.
- Know how to find and view Locations
- Explain how to create a Location
- Changing Location Statuses
- Associating a Parent Location

# Locations in IA-FMS

Find:  Select Action

- List
- Location
- Building Detail
- Assets
- History
- Safety
- Meters
- FBMS Data

Maximo ID: AB100001 \* Office

Site: IA003 CHEYENNE RIVER AGENCY

Structure #: 2001

Room #:

Use \*: BUILDING \ OFFICE >>

FBMS ID: IB14001000354720000085

FRPP #: BDA01R0102001

\* Location Type: 1100

Maintained By: BIA Non-Education

\* Owned By: BIA

Tribal Reference ID:

OSG (Y/N)?

Remote Location?

The values generated for the fields outlined in RED are created by applications outside of IA-FMS and are automatically added to the Location record at a later date.

Attachments

Location #: A01-01

API: 60

Mission Dependency: 2

DM Cost: 1,284,993.00

CRV: 3,270,600.00

FCI: 0.39

FCI Based Condition: Poor

\* Type: OPERATING

Status: OPERATING

FBMS Status: FBMS504PEN

Funds/Cost Center: AAAA016130

Last CA Inspection Number:

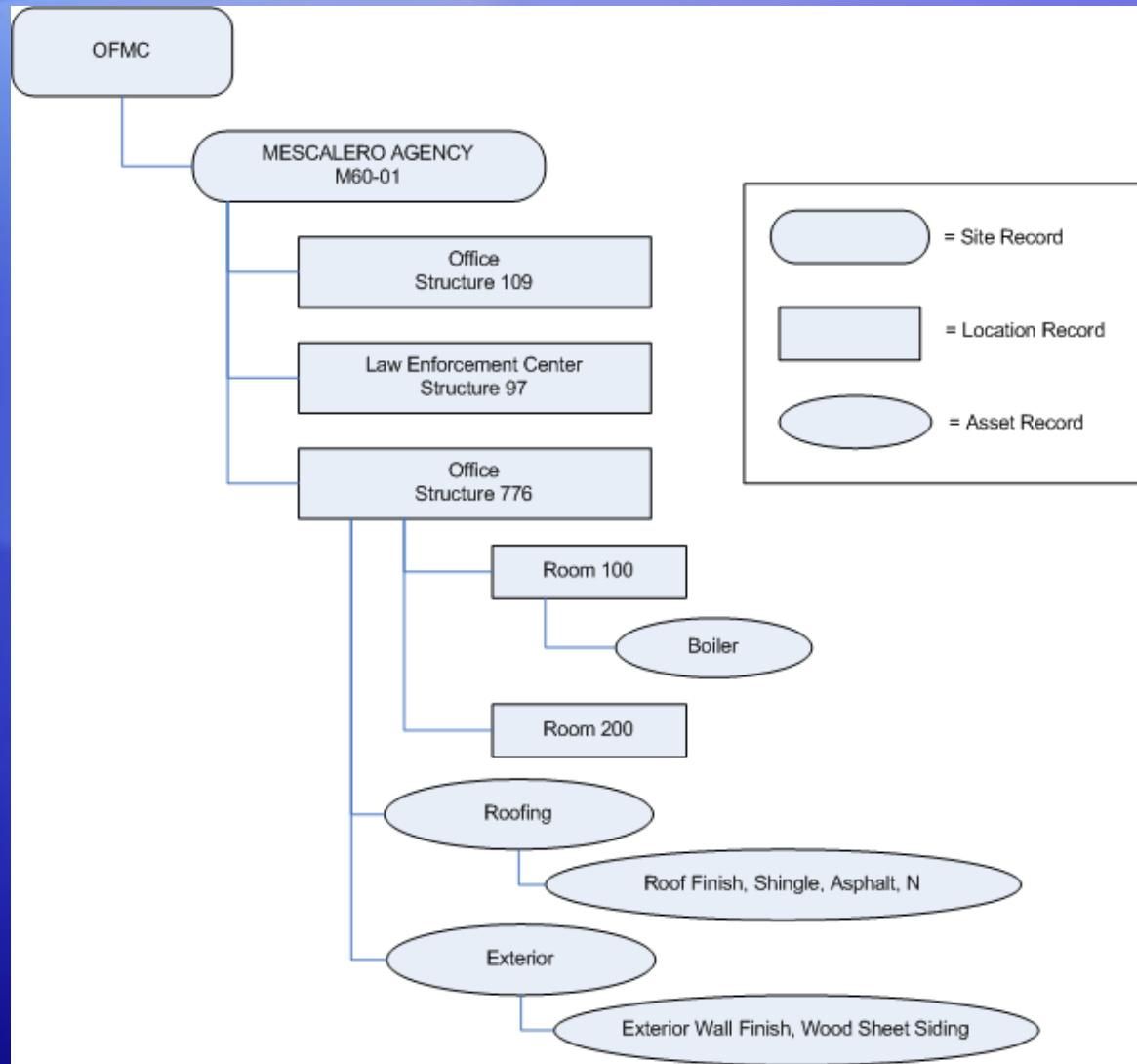
Last CA Inspection Date:

# Organization of Locations

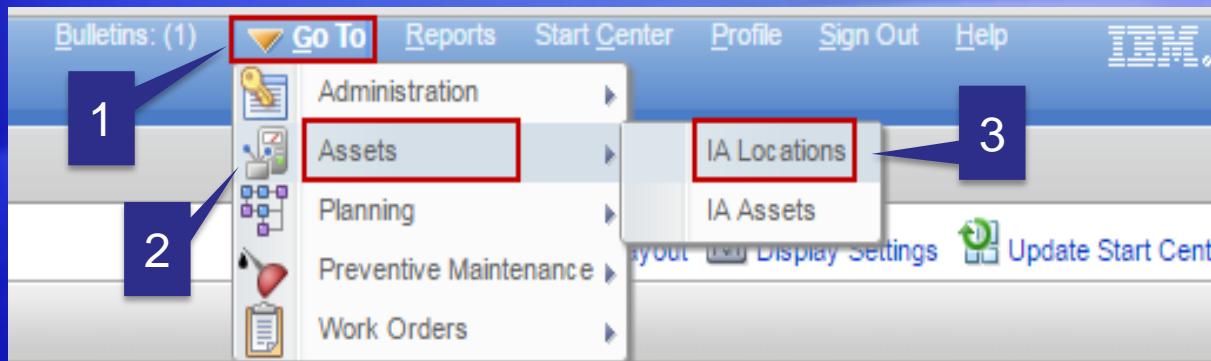
IA-FMS organizes Data:

- Organization
- Site
- Location
- Asset

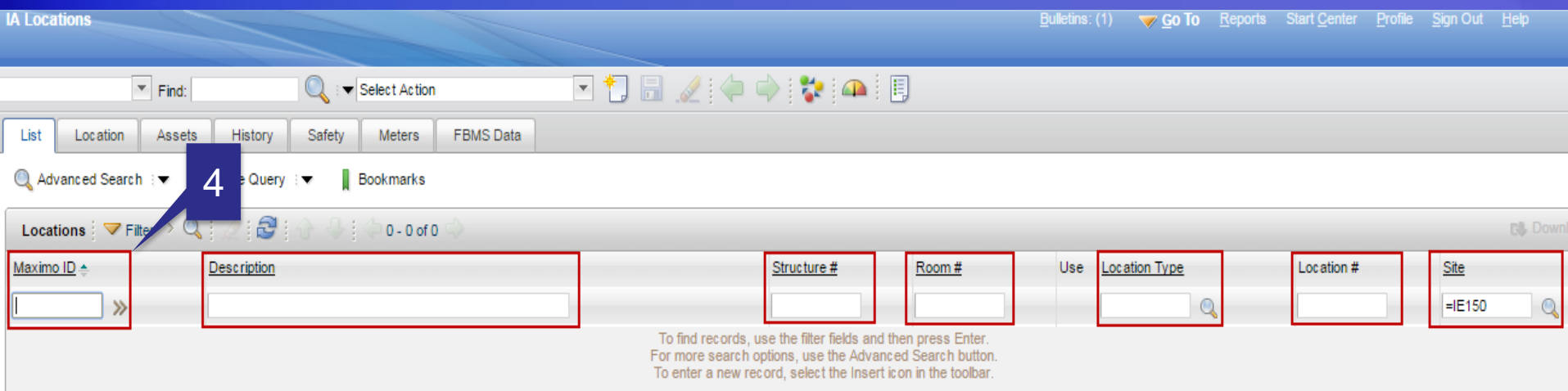
Access to Sites and data are controlled by the security group(s) to which the user belongs.



# Locations Application – Finding a Location



1. Select 'Go To'
2. Select 'Assets'
3. Select 'IA Locations'



4. All the fields boxed in **RED** are searchable. Or to retrieve all records place your cursor in the 'Maximo ID' (first box) and hit Enter on your keyboard.

# Locations - Creating a Location

IA Locations

Bulletins: (1) Go To Reports Start Center Profile

Maximo ID: AB261045

Site: IE150 ST. STEPHENS INDIAN SCHOOL

Structure #:

Room #:

Use \*:

FBMS ID:

FRPP #:

\* Location Type:

Maintained By: Grant Education

\* Owned By:

Tribal Reference ID:

OSG (Y/N)?

Remote Location?

FBMS Status: NONE

Funds/Cost Center:

Last CA Inspection Number:

Last CA Inspection Date:

1. Click on 'New Record' icon.
2. 'Maximo ID' will auto populate
3. Enter 'Maximo ID' (Location) Description.
4. Enter 'Room #' (if applicable).
5. Enter 'Use' code.
6. Enter 'Location Type'.
7. Enter 'Owned By'.
8. 'Save' the record.

# Locations – Changing the Status of a Location

IA Locations Bulletins: (1) [Go To](#) [Reports](#) [Start Center](#) [Profile](#)

Find:  Select Action [Icons]

List **Location** Building Detail Assets History Safety Meters FBMS Data

Maximo ID: AB261046 \* **New Building**

Site: IE150 ST. STEPHENS INDIAN SCHOOL

Structure #: 100

Room #: 234-C

Use \*: BUILDING >>

FBMS ID:

FRPP #:

\* Location Type: 1100

Maintained By: Grant Education

\* Owned By: IHS

Tribal Reference ID:

OSG (Y/N)?

Remote Location?

Attachments

Location #:

API:

Mission Dependency:

DM Cost:

CRV:

FCI:

FCI Based Condition:

\* Type: OPERATING

**1** Status: NOT READY

FBMS Status: NONE

Funds/Cost Center:

Last CA Inspection Number:

Last CA Inspection Date:

1. The 'Status' for a new Location has a default value of 'NOT READY'. IA-FMS will not allow work order to be generated on a Location in this Status. The Status must be changed to 'OPERATING'.



# Locations – Changing the Status of a Location

The screenshot shows the 'Change Status' dialog box in the IA-FMS software. The dialog box contains the following fields and options:

- Location: AB261046
- New Building: New Building
- Status: NOT READY
- Not Ready: Not Ready
- \* New Status: (Dropdown menu open)
- Status Date: (Field)
- Memo: (Field)
- Roll New Status down to All Child Locations in All Non-Network Systems? (Checkbox)
- Roll New Status down to All Assets in All Changed Locations? (Checkbox)
- Remove All References to This Location from All Job Plans? (Checkbox)
- Remove All References to This Location from All Routes? (Checkbox)
- Remove All References to This Location from All Safety Plans? (Checkbox)
- Change the Status of All Associated PMs to (Field)

The dropdown menu for 'New Status' is open, showing the following options:

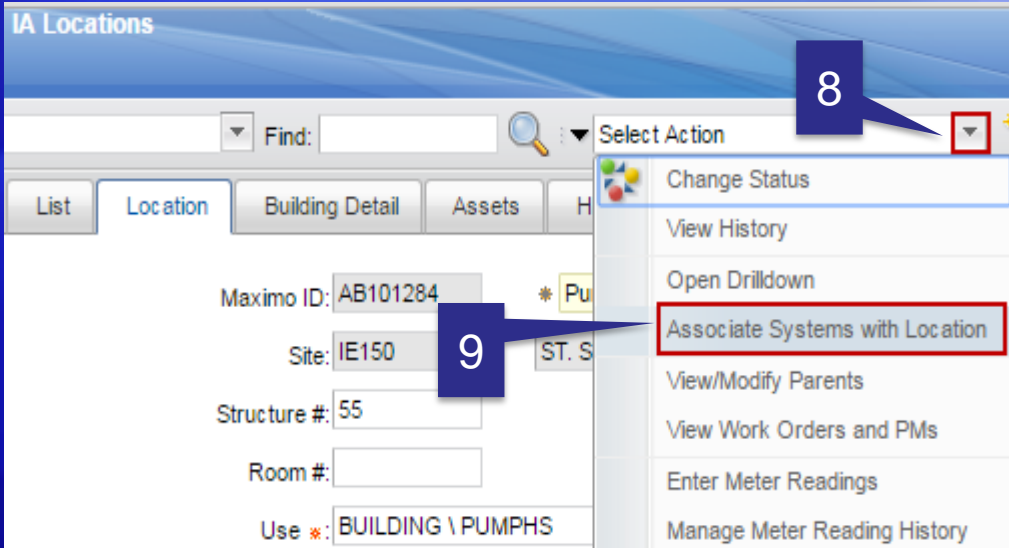
- Broken
- Decommissioned
- Inactive
- Missing
- Sealed
- Planned
- Active
- DISPOSAL
- Limited Use
- Operating (highlighted)

The 'OK' button is highlighted. The 'Cancel' button is also visible.

1. Click on the multi-colored icon.
2. Select the down arrow for 'New Status'.

3. Select 'Operating'.
4. Select 'OK'.

# Locations- Associating a Parent Location

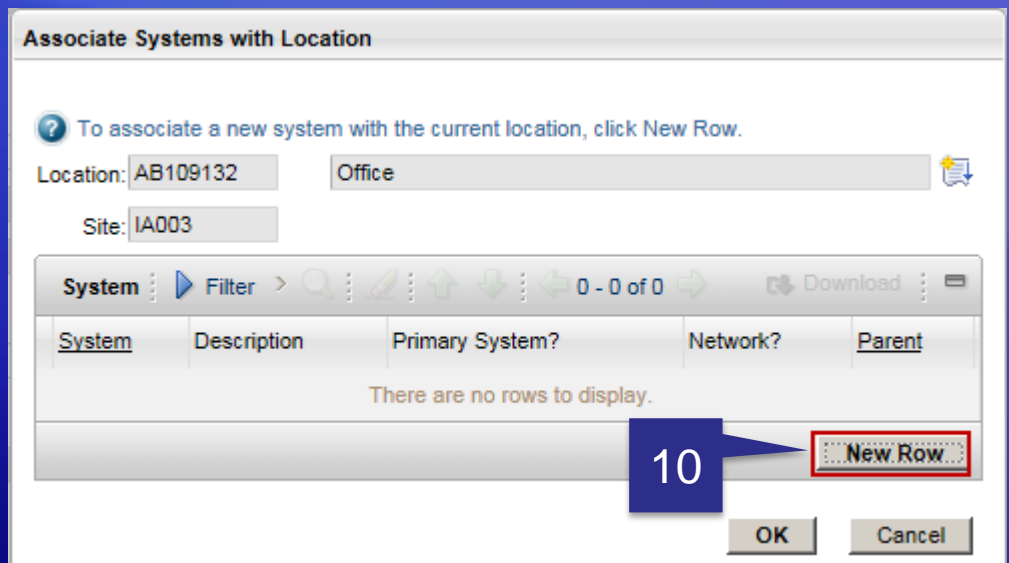


First, select the (Child) Location.

8. Click on the 'down arrow' next to the field labeled 'Select Action'.

9. Click on 'Associate System with Location'.

10. Select 'New Row'.



# Locations- Associating a Parent Location

**Associate Systems with Location**

? To associate a new system with the current location, click New Row.

Location: AB100002 Warehouse

Site: IA003

System	Description	Primary System?	Network?	Parent
PRIMARY	IA003 PRIMARY SY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	AB900003

Details

System: PRIMARY IA003 PRIMARY SYSTEM

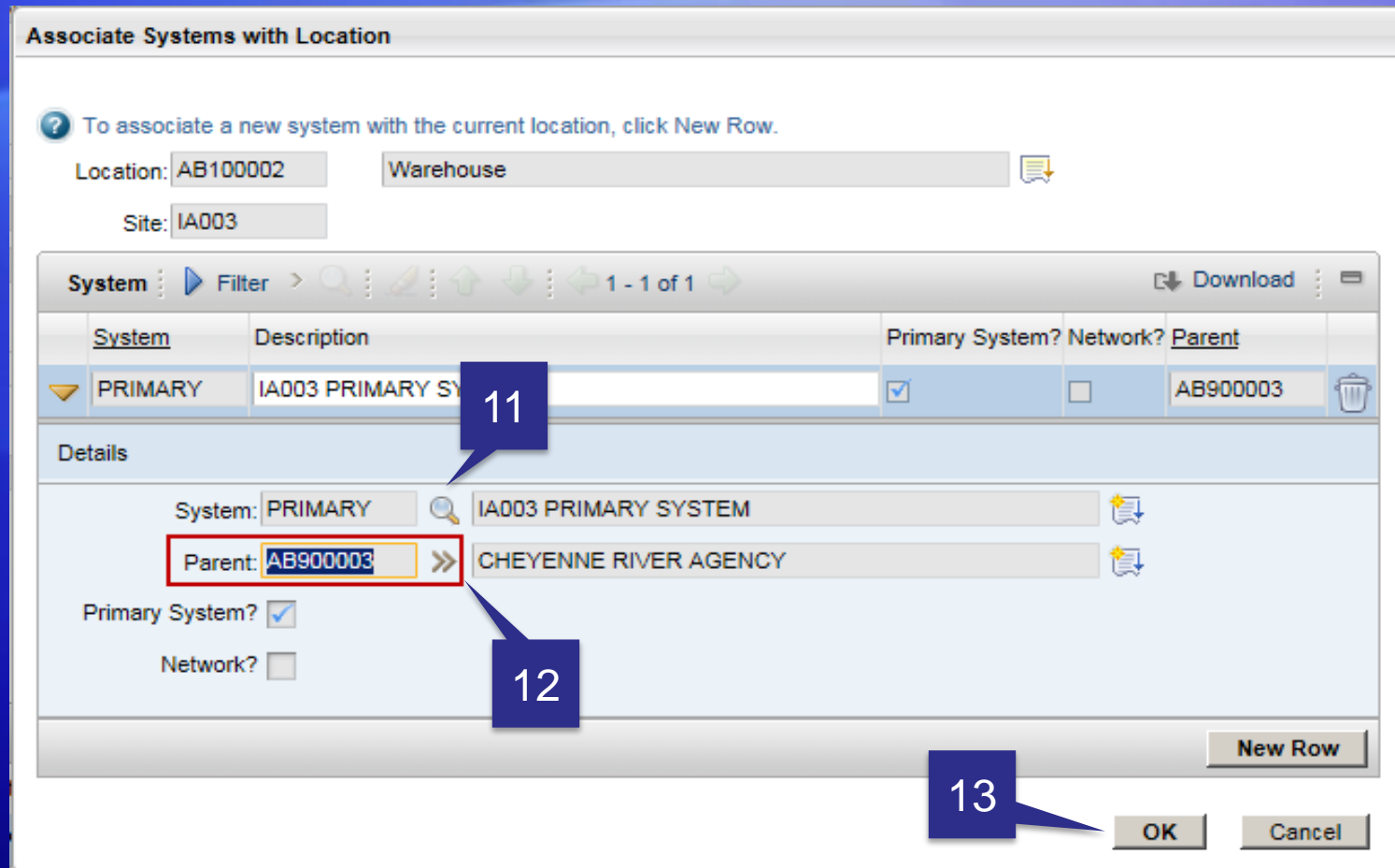
Parent: AB900003 CHEYENNE RIVER AGENCY

Primary System?

Network?

New Row

OK Cancel



11. Select a 'System'. 'PRIMARY' (it's the only option).
12. Select the 'Parent' Location.
13. Select 'OK'.

# Locations- Associating a Parent Location

The screenshot displays the IA-FMS software interface for managing locations. The top navigation bar includes tabs for List, Location, Building Detail, Assets, History, Safety, Meters, and FBMS Data. The main content area is divided into several sections:

- Location Details:** Maximo ID: AB100002, Warehouse. Structure #: 2007. Room #: [empty]. Use: BUILDING \ WAREHSE. FBMS ID: IB14001000354720000086. FRPP #: BDA01R0102007. Location Type: 1100. Maintained By: BIA Non-Education. Owned By: BIA. Tribal Reference ID: [empty]. FBMS Relevant? [checked]. OSG (Y/N)? [unchecked]. Remote Location? [unchecked].
- Attachments:** Site: IA003, CHEYENNE RIVER AGENCY. Location #: A01-01. API: 40. Mission Dependency: 2. DM Cost: 90,097.00. CRV: 633,294.11. FCI: 0.14. FCI Based Condition: Poor. Type: OPERATING. Status: OPERATING. FBMS Status: NONE. Funds/Cost Center: AAAA016130. Last CA Inspection Number: [empty]. Last CA Inspection Date: [empty].
- Systems Table:**

System	Description	Network?
PRIMARY	IA003 PRIMARY SYSTEM	<input type="checkbox"/>
- Parent of AB100002 in the PRIMARY System Table:**

Parent	Description	Item
AB900502	CHEYENNE RIVER AGENCY	[empty]

1. Current Location.
2. 'System' and 'Parent' Location.

# Viewing Location Hierarchy

The screenshot displays the 'IA Locations' application interface. At the top, there is a search bar labeled 'Find:' and a 'Select Action' dropdown menu. A red box labeled '1' highlights the downward arrow of the 'Select Action' menu. Below the search bar, there are tabs for 'List', 'Location', 'Building Detail', 'Assets', and 'Data'. The 'Location' tab is active, showing a form with various fields: Maximo ID (AB101285), Structure # (66), Room #, Use (BUILDING \ SCHOOL \ ELMNTAR), FBMS ID (IB14001000340420000005), FRPP # (BDC58R1000066), Location Type (1100), and Maintained By (BIA Education). A red box labeled '2' highlights the 'Open Drilldown' option in the 'Select Action' dropdown menu. Other options in the menu include Change Status, View History, Associate Systems with Location, View/Modify Parents, View Work Orders and PMs, Enter Meter Readings, Manage Meter Reading History, Reset/Replace Meters, Associate Users and Custodians, Duplicate Location, and Add to Bookmarks.

1. Click on the 'down arrow' next to the 'Select Action' field.
2. Select 'Open Drilldown'.

# Viewing Location Hierarchy

Drilldown

Select to show children. Select to hide children. Select to return location / asset.

Locations

Assets

Location: AB900207

ST. STEPHENS INDIAN SCHOOL

Status: OPERATING

Site: IE150

Asset in Location:

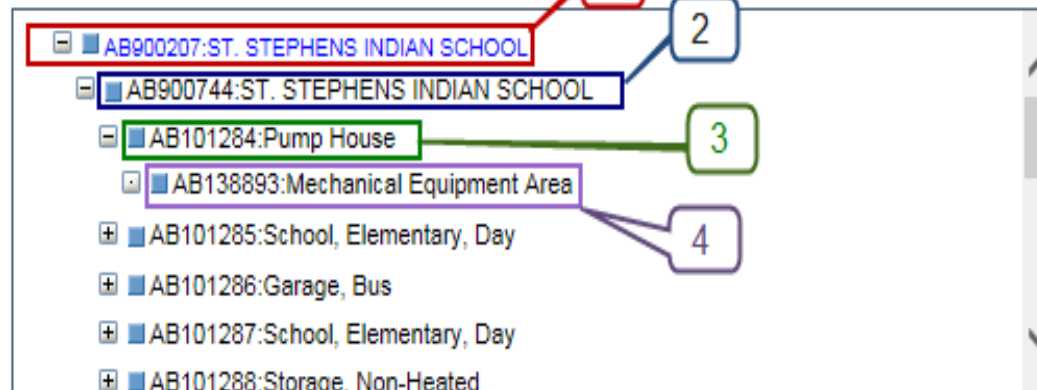
No assets found at this location.

System PRIMARY

Show All Systems

Show Path to Top

View Work Details



Cancel

1. Parent.
2. Child.
3. Grandchild.
4. Great Grandchild.

Demo

Locations