

2016 Oklahoma Johnson - O'Malley Conference ~ Tulsa, Oklahoma ~ April 11 & 12, 2016

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**2016 Oklahoma Johnson - O'Malley Conference**  
**Call to Conference**  
April 11 & 12, 2016

Johnson O'Malley  
Power of the Past – Force of the Future

TULSA **Marriott.**  
SOUTHERN HILLS



# REGISTRATION INFORMATION

The 2016 Oklahoma JOM Conference offers two registrations: Pre-Registration and On-site Registration.

Pre-Registration saves time and money and insures an incentive packet for attending the conference. The incentive packet includes a name badge, conference bag, t-shirt, portfolio, and pen and is guaranteed for the first 150 pre-registrations.

On-Site Registration is available to those for whom pre-registration is not an option; however, incentive packets *are guaranteed to first 50 On-Site registrations.*

## PRE-REGISTRATION

- a. Full Conference Registration: \$200.00
- b. Daily Registration (Monday/Tuesday): \$125.00

Full Conference Registration guarantees admission to:

- a. All General Sessions and Workshop Sessions
- b. Four (4) meals & one (1) Banquet
- c. Exhibits

Daily Registration (Monday) guarantees admission to:

- a. First General Session
- b. Workshop Sessions A, B, C
- c. Two (2) Meals
- d. Exhibits

Daily Registration (Tuesday) guarantees admission to:

- a. Second General Session
- b. Workshop Sessions D, E, F
- c. Two (2) Meals & One (1) Banquet
- d. Exhibits

**PRE-REGISTRATION DEADLINE**  
**March 25, 2016**

*Pre-Registrations received without a purchase order number will be returned.*

## ON-SITE REGISTRATION

- a. Full Conference Registration: \$225.00
- b. Daily Registration (Monday/Tuesday): \$130.00

Full Conference Registration guarantees admission to:

- a. All General Sessions and Workshop Sessions
- b. Four (4) meals & one (1) Banquet
- c. Exhibits

Daily Registration (Monday) guarantees admission to:

- a. First General Session
- b. Workshop Sessions A, B, C
- c. Two (2) Meals
- d. Exhibits

Daily Registration (Tuesday) guarantees admission to:

- a. Second General Session
- b. Workshop Sessions D, E, F
- c. Two (2) Meals & One (1) Banquet
- d. Exhibits

**Purchase Orders will not be accepted for On-Site Registration.**

**On-site Registration incentive packet guaranteed to first 50 on-site registrations**

### PRE-REGISTRATION -- METHOD OF PAYMENT

**Check, Money Order, Purchase Order (PO)**

**Purchase Orders:**

- A copy of the P.O. must be included with the Pre-Registration Form
- \$25.00 Processing Fee per P.O.
- **Additional \$50.00 Late Fee will be charged for registrations not paid within 90 days.**

**Registration Fees will not be refunded for any reason.**

### ON-SITE REGISTRATION -- METHOD OF PAYMENT

**Cash, Check, Money Order**

***Make Checks/Money Orders payable to:***

**2016 OKLAHOMA JOM CONFERENCE**

**Purchase Orders are not accepted for On-Site Registration**

## REGISTRATION FORMS:

Mail to: Cherokee Nation Johnson O'Malley Program ~ 2016 Oklahoma JOM Conference ~ P.O. Box 948 ~ Tahlequah, OK 74465  
Fax to: Cherokee Nation Johnson O'Malley Program ~ 918-431-4122 ~ For Information ~ 918-453-5144

# 2016 OKLAHOMA JOHNSON O'MALLEY CONFERENCE

Marriott Southern Hills ~ Tulsa, Oklahoma ~ April 11 & 12, 2016

## PRE-REGISTRATION FORM

**DEADLINE: March 25, 2016**

### I. REGISTRATION RATES: (CHECK ONE)

Pre-Registration       \$200.00 (Full)       \$125.00 (Monday)       \$125.00 (Tuesday)  
 On-Site Registration       \$225.00 (Full)       \$130.00 (Monday)       \$130.00 (Tuesday)

**Purchase Orders will not be accepted for On-Site Registration ~ Registration fees will not be refunded**

### 2. REGISTRATION INFORMATION (Complete one form per person)

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Check One:       Indian Education Committee       School Administration/Staff  
                   Tribal Administration/Staff       Other \_\_\_\_\_

Organization/School/Tribe: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

### 3. METHOD OF PAYMENT (Check One and complete information)

- Check # \_\_\_\_\_ (Payable to: 2016 Oklahoma JOM Conference)
- Money Order # \_\_\_\_\_ (Payable to: 2016 Oklahoma JOM Conference)
- Purchase Order # \_\_\_\_\_ (Add \$25.00 Processing Fee & Include Copy of P.O.) \*\*
- Cash \$ \_\_\_\_\_ (Registration will be paid in cash at check-in)

**\*\*Registrations not paid in full within 90 days will be charged an additional \$50.00 Invoice Processing Fee\*\***  
**\*\*Registrations received without a copy of the purchase order will be returned\*\***

### 2016 OKLAHOMA JOM CONFERENCE USE ONLY

|  |                        |    |
|--|------------------------|----|
| Registration #: _____ Date Received: _____ | Registration Fee       | \$ |
| 2016 OJC Receipt #: _____                  | P.O. Processing Fee    | \$ |
|  | Invoice Processing Fee | \$ |
|  | Amount Due             | \$ |
|  | Amount Paid            | \$ |

Mail to: Cherokee Nation JOM Program ▪ 2016 Oklahoma JOM Conference ▪ P.O. Box 948 ▪ Tahlequah, OK 74465  
 Fax to: Cherokee Nation JOM Program ▪ 918-431-4122      Information: 918-453-5144

## HOTEL INFORMATION



1902 East 71<sup>st</sup> Street ~ Tulsa, Oklahoma 74136

Reservations: (866) 530-3760 ~ (918) 493-7000

Fax: (918) 523-3523

(Reservations must be made between the hours of 8:00 a.m. to 5:00 p.m.  
EDT Monday through Friday.)

### CONFERENCE HOTEL RATES

\$83.00 Single/Double Occupancy

\$83.00 Triple Occupancy

\$83.00 Quad Occupancy

### REMINDER:

- A. Attendees make their own hotel reservations and must ask for the "2016 Oklahoma JOM Conference" rate.
- B. To receive the conference rate, reservations must be made by **March 25, 2016**. Reservations made after this date are subject to availability and may revert to normal rate.
- C. All reservations must be accompanied by a first night deposit or guaranteed with a major credit card.
- D. Cash-paying guests are required to leave a **\$50.00 cash or credit card** deposit to guarantee payment for incidentals.

## METHOD OF PAYMENTS

**NOTE: Documentation is required for tribes or schools to qualify for tax exempt status in the State of Oklahoma.**

1) Total room cost per day to tribes or schools who pay with:

- Tribe or School Checks *or*
- Tribe or School Purchase Orders *or*
- Tribe or School Credit Cards

**\$83.00 Conference Rate**

2) Total room cost per day to tribes, schools, or individuals who pay:

- Cash *or*
- Personal credit card

**\$94.21 per day (Conference rate + Sales tax\*\* + City tax\*\*)**

**To set up tribe or school billing for Purchase Orders and for questions regarding per day room charges contact:**

Tulsa Marriott Southern Hills  
*Janelle Swan ~ Accounts Receivable*  
(918) 493-7000 ext. 6507

OR

Morgan Merritt – Sales Account Executive  
(918)493-7000, ext. 3591

## WORKSHOP INFORMATION

Workshops will be the most useful and important feature of the 2016 Oklahoma JOM Conference. Workshops provide participants with an opportunity to share their expertise, experiences, and ideas with others who work in Indian education.

### WORKSHOP TOPICS

Language/Culture Curriculum  
Early Childhood Programs  
Exemplary Programs  
Curriculum Resources  
Special Education  
Alternative Education  
Students/Parents Rights  
Tutor/Teacher Training  
Summer Programs  
Secondary/Post Secondary Education  
Health/Wellness Issues  
Parent/Community Training  
Gifted & Talented Programs  
Title VII Programs  
Elders/Parents as Teachers  
Learning Styles/ Multiple Intelligence  
Technology in Education

### WORKSHOP GUIDELINES

1. The Lead Presenter must complete the Workshop Proposal Form and return it by the deadline date.
2. The Title and Narrative for the workshop should be typed and written as it will appear in the conference program. The Narrative should clearly describe the strategies, practices, or skills to be discussed.
3. Presenters must present workshops on the designated date at the designated time and place.
4. Presenters must provide a minimum of 100 handouts or resource information for each workshop. Copying is available at a charge to the presenter.
5. There will be limited availability of screens and LCD projector in workshop rooms. Please indicate on the form if you will need AV. Presenters are responsible for their own laptop. No honoraria or expenses will be paid to presenters by the 2016 Oklahoma JOM Conference.
6. All workshops are subject to the approval of the 2016 Oklahoma JOM Conference Planning Committee. **Presenters will be notified by e-mail of approval to present on or before February 26, 2016.**

# 2016 OKLAHOMA JOHNSON O'MALLEY CONFERENCE

Marriott Southern Hills ~ Tulsa, Oklahoma ~ April 11 & 12, 2016

## WORKSHOP PROPOSAL FORM

**DEADLINE: January 29, 2016**

*INSTRUCTIONS: Presenter information and Workshop narrative must be typed exactly as it will appear in the 2016 Oklahoma JOM Conference Program.*

LEAD PRESENTER: \_\_\_\_\_

ORGANIZATION: \_\_\_\_\_ TITLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ FAX: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

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CO-PRESENTER: \_\_\_\_\_

ORGANIZATION: \_\_\_\_\_ TITLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIPCODE: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ FAX: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

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TITLE OF WORKSHOP: \_\_\_\_\_

NARRATIVE (50 words or less):

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**Presentation Date/Time:** April 11 (Monday)    \_\_\_ Session A    \_\_\_ Session B    \_\_\_ Session C

April 12 (Tuesday)    \_\_\_ Session D    \_\_\_ Session E    \_\_\_ Session F

**Workshop Seating:**                      **Classroom**

**Check Box:**                       One workshop only                       Prefer to present back-to-back workshops same day.

Will repeat workshop – but two different days.

Will repeat workshop request break in between

**Audio/Visual:**                      **Limited screens and LCD projector will be provided; Presenters will need to bring their own laptop.**

**Presenters will be notified by e-mail of approval to present on or before February 26, 2016.**

**MAIL TO:**                      Chickasaw Nation ~ Julia Tyler~ 300 Rosedale Road ~ Ada, OK 74820

[Julia.tyler@chickasaw.net](mailto:Julia.tyler@chickasaw.net)

Telephone: 580-421-7711 ~ Fax: 580-272-1222

## EXHIBIT BOOTH INFORMATION

The 2016 Oklahoma JOM Conference offers an excellent opportunity for crafts persons, businesses, and other organizations to showcase their products and services to the 500 plus conference participants. For exhibit space purchased, the exhibitor receive a Monday & Tuesday lunch ticket.

### SALES BOOTH

**SALES/INFORMATION BOOTH FEES:** All exhibit booth space will be charged a \$100.00 fee for each booth requested. Exhibitors may not sublet or share space with other exhibitors.

**BOOTHS:** Each booth is provided with a one (1) 6' table and two (2) chairs. Booth space is assigned and cannot be changed without the approval of the 2016 Oklahoma JOM Conference Planning Committee.

**ELECTRICAL HOOKUPS:** Exhibitors with displays that require electrical outlets will be charged an additional \$30.00. Exhibitors may not sublet or share electrical hookups with other exhibitors.

**DEADLINE DATE:** **March 25, 2016**

Exhibit booths must be reserved and paid in full by this date in order for the space to be guaranteed.

**METHOD OF PAYMENT:** Sales booth fees and electrical hookup fees are to be paid by [Cashier's Check, Money Order, or Company/business Check](#). Purchase orders or personal checks will not be accepted for payment.  
Make payable to the:

**2016 Oklahoma JOM Conference**

**EDUCATIONAL OR INFORMATIONAL BOOTH PAYMENT ACCEPTED:** **Company/Business Check, Money Order or Purchase Order.**  
**No personal checks will be accepted.**

### INDEMNIFICATION CLAUSE

The exhibitor assumes the entire responsibility and liability for losses, damages, and claims arising out of injury to persons or damage to other exhibitor displays, equipment or other property brought upon the premises of the hotel. The Exhibitor agrees to indemnify, defend and hold harmless the Oklahoma JOM Conference Planning Committee; the hotel and its owners, servants, agents, and employees; for all claims or expenses for such losses, including reasonable attorney fees, arising out of the use of the hotel premises excluding any liability caused by the negligence of the Oklahoma JOM Conference Planning committee or the hotel or its owners, servants, agents, and employees. The Exhibitor understands that neither the Oklahoma JOM Conference Planning Committee nor the hotel maintains insurance covering the exhibitors property or lost revenue and it is the sole responsibility of the exhibitor to obtain such insurance.

### DAMAGE

Exhibitors shall not damage wall or booth materials. The use of nails, tacks, hooks, screws, staples, tape, or other devise/materials that mark or deface property will not be allowed in the booth. Exhibitors may not obstruct, intrude upon, or hide from view other exhibit areas.

**~ NO ON-SITE EXHIBITORS WILL BE ACCEPTED ~  
LIMITED SPACE AVAILABLE**

### EXHIBIT BOOTH FORMS

Mail Form and Payment to: Cherokee Nation JOM Program  
2016 Oklahoma JOM Conference  
P.O. Box 948  
Tahlequah, OK 74465

# 2016 OKLAHOMA JOHNSON O'MALLEY CONFERENCE

Marriott Southern Hills ~ Tulsa, Oklahoma ~ April 11 & 12, 2016

## EXHIBIT BOOTH FORM

**DEADLINE: March 25, 2016**

### 1. EXHIBIT BOOTH RATES (Check One)

Sales Booth:  \$100.00 (One Booth)  \$200.00 (Two Booths)  \$300.00 (Three Booths)

Electrical Hookup:  \$30.00

### 2. EXHIBIT BOOTH INFORMATION

Name of Exhibitor: \_\_\_\_\_

Business or Organization Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

### 3. METHOD OF PAYMENT (Check One)

Cashier's Check # \_\_\_\_\_ (Make payable to: 2016 Oklahoma JOM Conference)

Money Order # \_\_\_\_\_ (Make payable to: 2016 Oklahoma JOM Conference)

**(Personal Checks will not be accepted for Exhibit booth fees.)**

## EXHIBIT BOOTH FORMS

Mail Forms & Payment: Cherokee Nation JOM Program ~ 2016 Oklahoma JOM Conference  
P.O. Box 948 ~ Tahlequah, OK 74465

### **2016 OKLAHOMA JOM CONFERENCE USE ONLY**

|                          |                |    |
|--------------------------|----------------|----|
| 2016 OJC Receipt # _____ | Booth Fee      | \$ |
|                          | Electrical Fee | \$ |
|                          | Amount Paid    | \$ |

# CONFERENCE PROGRAM ADVERTISING

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**Deadline: February 12, 2016**

Placement of an ad in the 2016 Oklahoma JOM Conference Program is a good opportunity to promote your business, service, or program to an audience of Indian Educators, tribal administrators, organizations and families. The conference program will be a high quality publication. Publication of an ad in the Oklahoma JOM conference Program will help local efforts to offset costs in sponsoring this event.

## AD RATES

|                                |          |
|--------------------------------|----------|
| ▪ Full Page (8.5" X 11")       | \$250.00 |
| ▪ ½ Page (8.5" X 5.5")         | \$150.00 |
| ▪ ¼ Page (4.25" X 5")          | \$100.00 |
| ▪ Business Card Ad (2" X 3.5") | \$ 50.00 |

## ADVERTISING GUIDELINES

1. Ads will be accepted on a first –come, first serve basis.
2. All ads must be mailed camera ready.
3. All ads must be black and white only.
4. All ads should have boxed borders and be in the dimensions indicated above.
5. Oklahoma JOM Conference Planning Committee reserves the right to refuse inappropriate ads.
6. Payment or P.O. must accompany camera ready.
7. Check, Money Orders and Purchase Orders ONLY – Do Not Send Cash!  
(add \$25.00 processing fee if using a purchase order)

8. Send **Ad Payment** by deadline **February 12, 2016** to:

Cherokee Nation JOM Program  
2016 Oklahoma JOM Conference  
P.O. Box 948  
Tahlequah, OK 74465

9. Send your ad by deadline of **February 12, 2016** to:

2016 Oklahoma JOM Conference  
Attention: Regina Keith  
P.O. Box 580  
Okmulgee, OK 74447

e-mail: [reginat@mcn-nsn.gov](mailto:reginat@mcn-nsn.gov)